

# RECORD OF PROCEEDINGS

- 1 -

## BOWLING GREEN TOWNSHIP

### BOARD OF TRUSTEES

Held September 25, 2012

Bowling Green Township Board of trustees opened this regular meeting at 7pm with roll call. All trustees and Fiscal Officer were present.

**VISITORS:** Melody Field, Mike Field, Sally Bryan, Jack Hedges, Tim May, Barb Selegue, Ron Duval, Jim Watkins, Dee Krier, Charles Coble, Will Kern, Geary Stepp, Harold Wiseman, Mark Burgess, Patty Volland, David Skinner.

**CORRESPONDANCE** FO salt contract this season, \$49.58 per ton vs. \$60.59 per ton last year. Annual report from Ohio plan risk Management, staff report from LCPC.

Trustee Chorpenning: received call from Annette Hupp about a tree on 1<sup>st</sup> ST—Trustee Hupp said he looked at it and told her that there is a power line running through it, should call power company. Call from resident, can't find contact info, had to call park committee, holes on Gutridge RD. Calls about Cooperrider, culvert plugged, several trees down. Call from Bob Wess with concerns about some kind of activity on his road. Mr. Collins contacted him about the Wess property situation. He talked to asst prosecutor about some zoning issues the zoning inspector mentioned at the last junk car meeting. Asst pros said she was not aware of these issues. Trustee Hupp asked if he could have a copy of the email so he could review it before it's discussed at a meeting. Trustee Chorpenning gave him a copy.

### **REPORTS**

**ZONING INSPECTOR** JC006-12 letter sent out. Zoning inspector requested permission for aerial photos again after leaves are off trees, approximately \$80. She clarified the discussion Trustee Chorpenning was referring to about the zoning issues was with the former asst pros, Alice, not the current asst pros, Amy.

**Comprehensive Plan Committee** Licking County Planning Commission approved township comprehensive plan. Plan goes to county commissions next for their approval.

**PARK COMMITTEE** FO has received the check from the grant for the new equipment. Trustee Hupp asked if the new piece of equipment has been ordered. Trustee Chorpenning said Barb Wiseman is in charge of the ordering and he's not sure if it's been ordered. Trustees Hupp and VanBuren are not in favor of removing the merry-go-round. Trustee Hupp has asked for 3 months for information on the new piece of equipment. Trustee Chorpenning said Nicole gave him the catalog last meeting. Trustee Chorpenning and Barb Wiseman met with John Parker to go over playground issues. Trustee Chorpenning said he called Trustee Hupp about meeting. Trustee Hupp did not receive call. Trustee Hupp asked if Mr. Parker advises removing the merry-go-round. Trustee Chorpenning recommended Trustee Hupp call Mr. Parker and talk to him about the situation. Trustee Hupp said until he knows exactly what the park committee's plan is, he won't approve it.

Trustee Hupp would like to know who will mow the grass for the rest of the season. Trustee Chorpenning said he repaired the mower and mowed it last time with Harold Wiseman and will mow it the rest of the season. Trustee Chorpenning said he gave gas to Mr. Wiseman since they used his mower. Resident Ron Duval said they mowed many times and never got gas. Trustee Hupp has a problem with giving the resident gas. Trustee Hupp said his mowing company mowed the park 10 times this summer and was not compensated.

**UNFINISHED BUSINESS** Trustee Hupp received complaint about being overcharged on their trash bill. Spoke to Big O on 9-12, Trustee Chorpenning called in the same day also about the same bill. Big O said the issue has been resolved and the customer's account has been credited. Trustee Hupp asked to speak to the new rep for the township. He would like them to attend a meeting and give the board a report on how the last year has gone. Trustee Hupp also received

# RECORD OF PROCEEDINGS

- 2 -

## BOWLING GREEN TOWNSHIP

### BOARD OF TRUSTEES

Held September 25, 2012

some complaints about CMI still picking up in the township so he spoke to the asst prosecutor about fines for companies other than big o picking up trash. She said the 1<sup>st</sup> offense is \$150, next offense is \$500. Trustee Chorpenning moved to also send letters notifying companies of violating exclusive contract to Rumpke, Waste Management and Republic. There was no second to the motion. Trustee Chorpenning would also like to run a notice in the paper to make sure residents are aware of the trash contract and won't be overcharged. Trustee Chorpenning moved to run notice in paper. There was no second to the motion. Trustee Chorpenning will write an editorial so there won't be a charge to run it. Trustee Hupp made a motion to send out violation notices to Republic, Rumpke and Waste Management make sure it states residential pickup. Trustee Chorpenning seconded the motion. Roll call vote: VanBuren yes, Hupp yes, Chorpenning yes. Trustee Hupp feels CMI has already been notified and should be turned over to the prosecutor's office. Trustee Hupp made a motion to turn the situation with CMI over to the prosecutor. Trustee VanBuren seconded the motion. Roll call vote: VanBuren yes, Hupp yes, Chorpenning yes.

Trustees discussed drug testing. Trustee Chorpenning made a motion to request the prosecutor's office write up a resolution to implement drug testing. Trustee VanBuren seconded the motion. Roll call vote: VanBuren yes, Hupp present, Chorpenning yes.

Driving records requests have been completed and mailed in to the state. FO is waiting on results.

Board reviewed letter of recommendations of improvement from the Ohio Plan. The first recommendation is to establish and document a process to review the criminal background of applicants as part of your employee application procedures. Trustee Chorpenning made a motion to establish a process to establish criminal background to future applicants. No second to the motion. Next recommendation is to develop and utilize a citizen complaint program to document Recommendation #3 is suggesting performing an inspection of the playground on a regular basis. Also, the swings are for residential use instead of commercial and should be replaced. Trustee Chorpenning said that Mr. Baird would be willing to auction off the swings and the merry-go-round, if replaced. Other issues: the problem with the seesaw has been repaired. The sign issues have also been fixed. Trustee Chorpenning will prepare for the next meeting, a narrative for the insurance company on these recommendations.

Trustee Hupp asked if the gutters have been fixed this month. Trustee VanBuren said it just needs a couple of hangers.

**NEW BUSINESS** FO stated the board needs to pass a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Trustee Hupp moved to adopt the motion. Trustee VanBuren seconded the motion. Roll call vote: VanBuren yes, Hupp yes, Chorpenning yes. The full resolution on file with the FO.

Trustee Chorpenning moved to discuss applying for District 17 round 27 State Capital Improvement grant. Application deadline is October 5 2012. Trustee Hupp seconded the motion. All in favor. Trustee Chorpenning moved for Trustee Hupp to be Chief Executive officer. Trustee VanBuren seconded the motion. Roll call vote: VanBuren yes, Hupp yes, Chorpenning yes. Trustee Chorpenning moved that the fiscal officer be the chief financial officer. Trustee VanBuren seconded the motion. Roll call vote: VanBuren yes, Hupp yes, Chorpenning yes. Trustee VanBuren made a motion for Trustee Chorpenning to be project manager. Trustee Hupp seconded the motion. Roll call vote: VanBuren yes, Hupp yes, Chorpenning yes.

# RECORD OF PROCEEDINGS

- 3 -

## BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES

Held September 25, 2012

The board will hold a special meeting on October 1<sup>st</sup> at 7:30 am to finish the application paperwork.

### PUBLIC COMMENT

Sally Bryan asked if Trustee Chorpenning has taken pictures of residents using the dumpster in Brownsville. He said no.

Patty Volland said the LCPC meetings are run professionally and quickly. They all received all the information before the meeting and everyone has everything they need, including the minutes. Many residents suggested not reading the meeting minutes aloud at the meeting, just have a copy of the minutes for residents to read. Patty listened to the junk car meeting and Trustee Chorpenning said residents haven't complained about junk cars. She said she has called him and emailed him about removing junk cars. She also knows Mr. Collins feels junk cars are an issue that needs to be addressed.

Sally asked if the sign in front of the park can be removed since it isn't being used. Barb Selegue also suggested removing flag pole in front of building.

Will Kern suggested getting a track phone for the zoning inspector that way all the calls made can be public record and it would probably be cheaper. Mr. Kern asked about hiring new people since the received several applications. About zoning violations, someone gets dinged for having a trailer on their property that they plan to use in the future but one of the trustees put in an application for a pole barn but then took his trailer out and is now living in the pole barn. Zoning inspector said there was no violation because he applied for a change of use.

Trustee VanBuren made a motion to pay the bills; sign purchase orders and blanket certificates, and the bank statement. Trustee Hupp seconded the motion. Motion Carried. It is lawfully certified that the amount \$41,837.86 is lawfully appropriated to pay the bills by the fiscal officer.

4055	9/24/2012	\$80.00	HAMILTON PARKER
4056	9/24/2012	\$57.80	MNCO
4057	9/24/2012	\$193.28	Pleasant Valley Limestone
4058	9/24/2012	\$622.37	BENJAMIN C. HUPP
4059	9/24/2012	\$620.93	DANIEL NELSON VANBUREN
4060	9/24/2012	\$889.61	Jennie Duval
4061	9/24/2012	\$623.08	JEFFERY DEE CHORPENNING
4062	9/24/2012	\$90.00	BOWERSTON SHALE CO
4063	9/24/2012	\$107.70	Goss Supply Co.
4064	9/24/2012	\$15,407.12	Hopewell Township Trustees
4065	9/24/2012	\$399.00	Auditor of State
4066	9/25/2012	\$298.05	Barb Selegue
4067	9/25/2012	\$588.79	BARBARA L. SELEGUE
4068	9/25/2012	\$440.64	Donald W. Watkins
4069	9/25/2012	\$366.84	Jack Richard Hedges
4070	9/25/2012	\$16,200.00	Small's Asphalt Paving, Inc.
		\$37,243.51	
		EFT	
		3691.96	Anthem
		\$25.06	Energy Cooperative

# RECORD OF PROCEEDINGS

- 4 -

## BOWLING GREEN TOWNSHIP

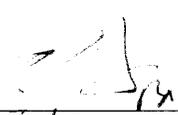
### BOARD OF TRUSTEES

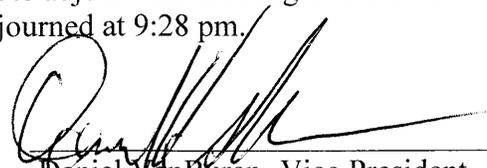
Held September 25, 2012

	\$877.33	Park National Bank
	\$4,594.35	

Trustee Chorpenning's check was not signed due to him not signing employee paychecks.

Trustee Chorpenning made a motion to adjourn the meeting. Motion seconded by Trustee Hupp. With business complete the board adjourned at 9:28 pm.

  
\_\_\_\_\_  
Ben Hupp-President

  
\_\_\_\_\_  
Daniel VanBuren- Vice President

\_\_\_\_\_  
Jeff Chorpenning- Trustee

  
\_\_\_\_\_  
Jennie Duval-Fiscal Officer